

**To Use This Form at Siam Commercial Bank, Co. Ltd.**

Date.....Moth.....Year.....

To: Manager, Siam Commercial Bank, Co. Ltd., Chaengwattana Road Branch

From: The Office of Academic Affairs, Panyapiwat Institute of Management, Code: 8074

Student Name: (Mr., Miss, Mrs.) .....

Student I.D. .... Employee I.D. ....

Faculty..... Major.....

Telephone.....

**Please process the following requests:**

- (1) Open a saving account with student identification card.
  - (1.1) New student **(200 baht fee will be applied)**. Open saving account and issue student identification card with zero balance. According to the agreement with The Siam Commercial Bank Public Company Limited (SCB) and Panyapiwat Institute of Management (PIM), student will receive a privilege of no annual fee.
  - (1.2) Case of relocation (move to another province) and/or name change (first and/or last names). Open saving account and issue student identification card. **(200 baht fee will be applied)**.
- (2) Open new saving account and change account number in student identification card. Case of employment/campus relocation. **(200 baht fee will be applied)**.
- (3) Request to reissue student identification card because of the following reasons:
  - (3.1) Name change (first and/or last names). **(200 baht fee will be applied)**.
  - (3.2) Card Lost. **(200 baht fee will be applied)**.
  - (3.3) Card Damage. **(200 baht fee will be applied)**.
  - (3.4) Card was forfeited by another bank. **(200 baht fee will be applied)**.
  - (3.5) Card was invalid due to technical problem from Panyapiwat Institute of Management. **(200 baht fee will be applied)**. SCB will issue a receipt for payment fee.
  - (3.6). Others please specific .....

**For Staff of The Office of Academic Affairs**

Signature .....

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(Staff of The Office of Academic Affairs)

- Note: 1. Attach a copy of identification card or passport with self-certified for accuracy.  
2. Please check the status of your identification card at <http://reg.pim.ac.th>

Official Use Only: The Office of Academic Affairs Registrar Officer: Ms. Sroinamkang Mongkol Tel. 02-855-0969 Mrs. Nirunchara Srinukool Tel. 02-855-0375
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