



Received No.	AA.13
Received by	Date

## Intend to Graduate Form

Date \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

(Mr./ Mrs./ Ms.) First Name ..... Surname .....

Phone ..... Email Address .....

Student ID   

Degree of Study:     Bachelor's Degree     Master's Degree     Doctoral Degree

Field of Study ..... Faculty .....

intend to graduate in the Academic Year .....

My contact information: Telephone (.....)..... and my address is as follows:

Address No.....	Village (if applicable) .....	Soi .....
Road .....	Sub District .....	District/City.....
Province /State.....	Postal Code .....	Country .....

**Required documents:**

- 1. A copy of national identification card/passport.
- 2. A copy of name / surname change (if applicable).
- 3. A copy of graduation fees payment.
- 4. Others .....

<p><u>I hereby certify that the above information is true and correct to the best my knowledge.</u></p> <p>Student's Signature .....</p> <p>( ..... ) ...../ ..... /.....</p>
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**1. Process within the faculty and other departments.**

**2. Process within Office of Academic Affairs.**

<p>1.1 The Office of Student Affairs' comment</p> <p><input type="checkbox"/> Student's conduct is satisfied.</p> <p>Signature .....</p> <p>( ..... ) ...../ ..... /.....</p>
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<p>2.1 Office of Academic Affair (.....)</p> <p><input type="checkbox"/> First Class Honors    <input type="checkbox"/> Second Class Honors</p> <p>Signature .....</p> <p>( ..... ) ...../ ..... /.....</p>
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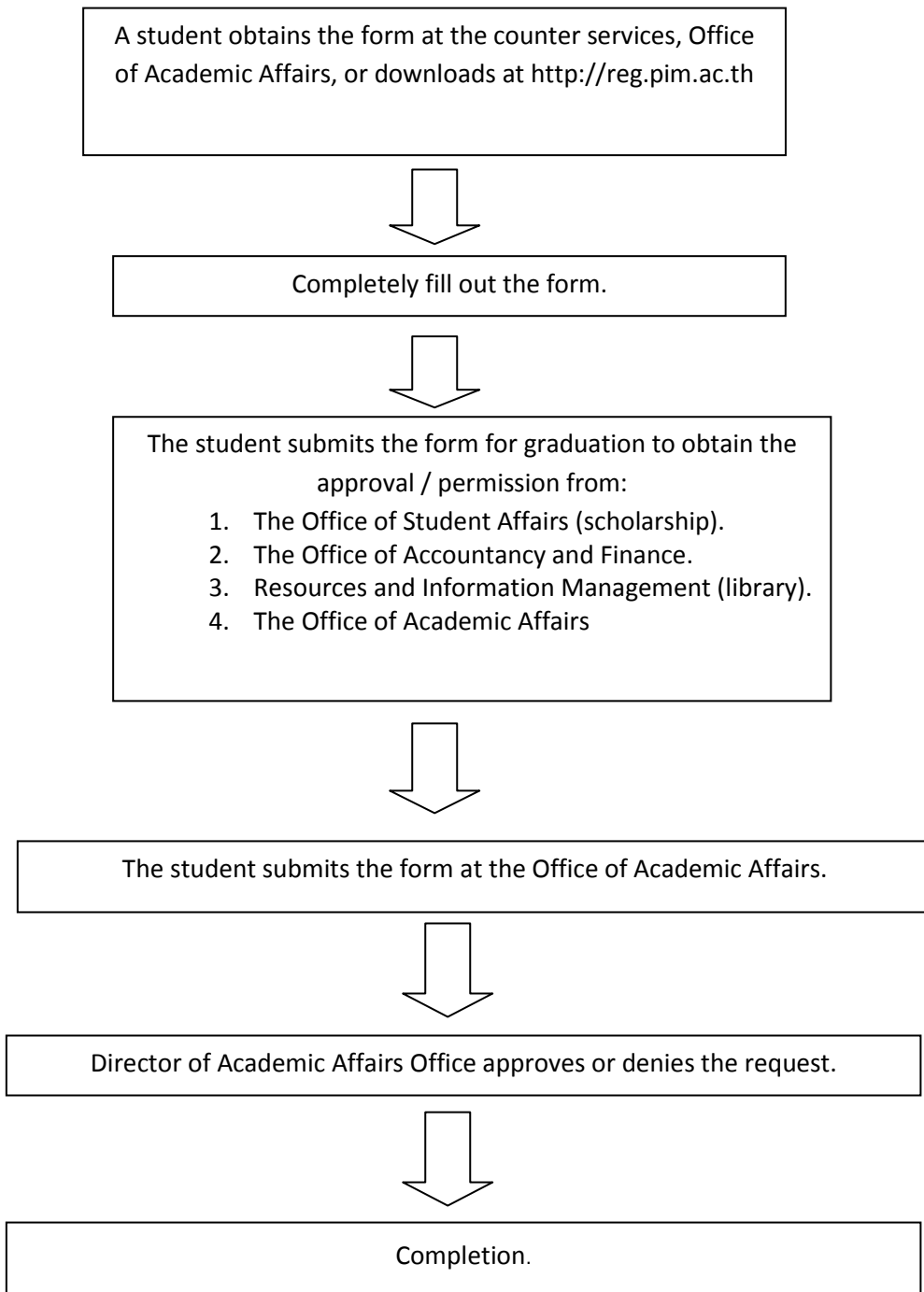
<p>1.2 The Office of Accountancy and Finance's comment.</p> <p><input type="checkbox"/> No payment due    <input type="checkbox"/> payment due.....</p> <p>Signature .....</p> <p>( ..... ) ...../ ..... /.....</p>
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<p>2.2 Office of Academic Affair (.....)</p> <p><input type="checkbox"/> First Class Honors    <input type="checkbox"/> Second Class Honors</p> <p>Signature .....</p> <p>( ..... ) ...../ ..... /.....</p>
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<p>1.3 Library</p> <p><input type="checkbox"/> No payment due    <input type="checkbox"/> payment due.....</p> <p>Signature .....</p> <p>( ..... ) ...../ ..... /.....</p>
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<p>2.3 Director / Assistant Director/ Manager of AA.</p> <p><input type="checkbox"/> First Class Honors    <input type="checkbox"/> Second Class Honors</p> <p>Signature .....</p> <p>( ..... ) ...../ ..... /.....</p>
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## Instructions to submit the Intend to Graduate Form



Note: When an officer at the Office of Academic Affairs discovers that a student is waiting for grades to be released or does not satisfy the curriculum requirements, this form will be not processed. Please submit the Intend to Graduate Form when all requirements are satisfied.